Nun Monkton Parish Council
Chair: Cllr C Chambers
Clerk: Rob Bareham
Tel: 07935 378544



Minutes of the Ordinary Meeting of Nun Monkton Parish Council to be held at The Barn, The Alice Hawthorn, Nun Monkton YO26 8ES on Wednesday 21st October 2026 @ 7:00pm

ABBR: CC = Cllr C Chambers (Chair), DW = Cllr D Woods, SE = Cllr S Evans, TM = Cllr T Morrison, JH = Cllr J Harkwood

Minutes

Attendance:

Present: Cllr C Chambers (Chair), Cllr S Evans, Cllr J Harkwood, Cllr T Morrison

Also Present: Rob Bareham (Clerk), Cllr A Warneken (North Yorkshire Council)

Members of the Public Present: 2

Item	Record	Action By:
2026.095	**Welcome by the Chairman:** The Chair welcomed members, the Clerk, North Yorkshire Councillor Arnold Warneken and members of the public to the meeting. The meeting was declared open at 7:00pm.	
2026.096	**Absence, Apologies and Vacancy:** a) To Receive Apologies An apology for absence was received from Cllr D Wood. b) To approve the reason(s) for absence given by Councillors. It was **RESOLVED** that the reason for absence submitted by Cllr Wood be approved. c) For the Clerk to update the Council on and Councillor vacancies The Council welcomed Mr Rob Bareham following his appointment as Parish Clerk. The Clerk provided a brief introduction and outlined his background and approach to supporting the Council, including providing members with the information necessary to enable informed decision-making. It was **NOTED** that there were no further updates regarding councillor vacancies.	
2026.097	**Dispensations & Pecuniary Interests:** a) To receive, consider and decide upon any applications for dispensations. No applications for dispensations were received.	



It was **RESOLVED** that no dispensations were required.

b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
Members were invited to declare any interests in items appearing on the agenda.
Cllr Harkwood declared an interest in matters relating to the Village Bonfire Event by virtue of involvement with the PTFA.
It was **NOTED** that no further declarations of interest were made.

2026.098 **Minutes for approval from Previous Meetings:**

a) For the Council to consider approving the minutes of the Parish Council meeting of the 11th August 2026
The Council considered the minutes of the meeting held on 11 August 2026.
It was **RESOLVED** that the minutes be approved as a true and accurate record and signed by the Chair.

b) For the Council to consider approving the minutes of the Parish Council meeting of the 25th September 2026
The Council considered the minutes of the meeting held on 25 September 2026.
It was **RESOLVED** that the minutes be approved as a true and accurate record and signed by the Chair.

2026.099 **Public participation Session:** (for the public to talk to Councillors about items on the agenda)
The Chair opened the public participation session.
A member of the public raised the operation of the planning process in respect of the proposed Padel Court development and requested an update on progress. It was noted that the application would be discussed later in the meeting.
A member of the public also welcomed the recent repair of public rights of way infrastructure in the parish, including repairs to stiles and the footbridge over Mill Syke.
Members discussed the possibility of encouraging greater public attendance at future meetings.
The public participation session was then closed.

2026.100 **To receive the County Councillor's report:**

a) For the Council to receive the report from Cllr Warneken
It was **NOTED** that the report included updates on:

- The current position regarding the Maltkiln New Settlement and concerns relating to development viability and affordable housing delivery.
- North Yorkshire Council's Home-to-School Transport Policy and associated consultation.
- Waste management, recycling performance and matters relating to the Allerton Waste Recovery Park.



- Ongoing work regarding water quality and engagement with Yorkshire Water.
- Government proposals to reform planning decision-making and increase delegated authority to planning officers.
- Progress of planning application 26/03576/FUL (Padel Court).
- Potential funding support towards the Parish Council's proposed Vehicle Activated Sign (VAS), with Cllr Warneken advising that an application would be submitted from his Locality Budget and that the level of any contribution would be confirmed following a review of the remaining budget allocation.

Members discussed the implications of the matters raised.
ACTION: Cllr Warneken to confirm the level of any Locality Budget contribution towards the proposed Vehicle Activated Sign (VAS) project.
The Chair thanked Cllr Warneken for his report.

2026.101 **To receive the Clerk's report:**

a) For the Council to note the "Have Your Say on North Yorkshire Council's Budget: Let's Talk Money 2026" is open to consultation until the 26th November 2026
It was **NOTED** that the "Let's Talk Money 2026" consultation remains open until 26 November 2026.
Members were encouraged to respond individually should they wish to do so.

b) To receive and consider the Clerk's briefing paper regarding the adoption of a ".GOV.UK" domain and Council-owned email addresses and to consider a resolution delegating authority to the Clerk to obtain quotations and make the necessary arrangements for implementation.
The Clerk presented a briefing paper regarding the adoption of a .gov.uk domain and council-owned email addresses.
The Clerk advised that whilst not presently mandatory, adoption of .gov.uk services are increasingly regarded as best practice and would improve resilience, governance and data security.
Members discussed future development of the Council's IT systems, including document sharing and cloud-based services.
It was **RESOLVED** that delegated authority be granted to the Clerk to obtain quotations and progress arrangements for the implementation of a .gov.uk domain and council-owned email addresses.
ACTION: Clerk to obtain quotations and report back on implementation arrangements.

c) For the Council to note the "Home to School Travel Policy" improvement consultation is open unit the beginning of November 2026
The Clerk introduced the consultation being undertaken by North Yorkshire Council regarding proposed changes to the Home to School Transport Policy.
It was **NOTED** that the proposed changes could have implications for rural communities and access to education provision.



Members discussed the consultation and the importance of ensuring that the views of residents were reflected.
It was **NOTED** that individual members may submit comments to the consultation should they wish to do so.

d) For the Council to note the Clerk's response to the NYC street lighting questionnaire.
The Clerk updated Members on correspondence received regarding parish street lighting and the survey being undertaken by North Yorkshire Council.
It was **NOTED** that responses had been submitted and that the Council would continue to monitor developments arising from the review.
No further action was required at this stage.

e) For the Council to note the update on the 20mph changes within the parish
The Clerk provided an update regarding the proposed 20mph speed limit programme. Members discussed the current position and the process being followed by North Yorkshire Council.
It was **NOTED** that the scheme had been accepted onto North Yorkshire Council's programme of works for implementation during early 2027.
Members further noted the importance of ensuring that the associated highway improvements previously discussed with North Yorkshire Council, including the proposed 30mph gateway feature and relocation of the school sign, were progressed alongside the scheme.
ACTION: Clerk to monitor progress and report further developments to a future meeting.

2026.102 **Matters arising from previous meetings** (Items requested to remain on the agenda or still to be resolved)

a) For Cllr Evans to update the Council on the installation of the VAS sign.
Cllr Evans reported on progress relating to the proposed installation of a Mobile Vehicle Activated Sign (MVAS).
It was **NOTED** that discussions had taken place regarding potential locations and funding opportunities, including possible support from Arnold Warneken through his Locality Budgets allocation.
The Council reaffirmed its support for the project and agreed that the matter should continue to be progressed.
It was further **NOTED** that a resident had raised concerns regarding the potential impact of the LED display on a nearby property. Members were advised that the supplier considered this unlikely to cause issues but would explore the possibility of installing a shield should this prove necessary.
ACTION: Cllr Evans to provide a further update to a future meeting.

b) For Cllr Chamber to update the Council on the "culvert repair"
The Council received an update regarding the culvert repair works.
It was **NOTED** that the approved works remain under review and would be undertaken when conditions were suitable to allow effective completion of the project.



It was **NOTED** that the project forms part of a North Yorkshire Council Highways scheme and that the works would be undertaken by North Yorkshire Council.
No expenditure by the Parish Council is currently anticipated.

c) For Cllr Chambers to update the Council on planning application 26/03576/FUL (Padel Court)
Cllr Chambers provided Members with an update regarding planning application 26/03576/FUL relating to the proposed Padel Court development.
It was **NOTED** that the application remained under consideration by North Yorkshire Council and that no determination had been made at the time of the meeting.
Members discussed the current position of the application together with recent developments and correspondence received.
Members considered the applicant's updated noise assessment and the potential implications of the proposal for the parish.
It was **RESOLVED** that a further response be submitted to the Local Planning Authority and that delegated authority be granted to Cllr Evans to prepare and submit the Council's comments on behalf of the Parish Council.

2026.103 **Items for discussion from Councillors or a member of the public.** **(These are new items that have been requested to be included in the agenda)**

a) For the council to note that no items have been received for this item.
The Council noted that no requests had been received for items to be considered under this agenda item.
It was **NOTED** that there were no matters for discussion.

2026.104 **Planning applications for consideration:**

a) For the Council to consider Planning Consultation 26/01789/FUL
Chapel House
The Green
Nun Monkton Village
YO26 8EW
(closing 12th October 2026 – extension until the 22 October 2026)
The Council considered Planning Consultation 26/01789/FUL in respect of Chapel House, The Green, Nun Monkton Village.
The Clerk presented a report setting out the details of the application together with a number of response options for Members' consideration.
Members discussed the proposal, particularly the potential impact of construction activities on the Village Green and other parish assets.
It was **RESOLVED** that **Option C**, as detailed within the Clerk's report, be adopted as the Council's response to the consultation.
ACTION: Clerk to submit the Council's response to North Yorkshire Council.

2026.105 **Planning decisions to note:**

a) For the Council to note TPO 64/2026 (HAR) has been applied.
The Council noted that TPO 64/2026 (HAR) had been applied.
It was **NOTED** that no action was required by the Council at this stage.



2026.106 **Planning enforcements to note:**

a) For the council to note that no items have been received for this item.
It was **NOTED** that no planning enforcement matters had been received for consideration.

2026.107 **Parish asset management:**

a) For the Council to note the dates of the tarmacking works near/to the school and to receive an update on the implementation of the previously approved track improvement works and to consider any further action required.
The Council received an update regarding the forthcoming tarmacking works near the school and the implementation of the previously approved track improvement works.
It was **NOTED** that the tarmacking works were due to commence shortly.
Members received an update on project delivery and associated costs.
The Council considered additional expenditure identified following commencement of the project.
It was **RESOLVED** that the additional expenditure of approximately £1,115 be approved.

b) To receive and note the briefing paper on the current position regarding Section 106 Agreements and the Community Infrastructure Levy (CIL), including the status and application of the burial ground commuted sum, and to consider and determine any further action as appropriate.
The Council received a briefing paper outlining the current position regarding Section 106 Agreements and the Community Infrastructure Levy (CIL), including the status of the burial ground commuted sum.
Members discussed the information presented and the potential availability of funds to support future parish projects.
It was **NOTED** that further investigations were required to establish the current status and application of relevant funding streams.
ACTION: Clerk to continue enquiries and report back to a future meeting.

c) To receive an update and note the relevant documentation submitted by the School's PTFA in connection with the annual Bonfire Event on Parish Council land.
The Council received an update and considered the documentation submitted by the School PTFA in connection with the Annual Bonfire Event.
Members reviewed the documentation provided, including insurance and risk assessment information.
It was **NOTED** that some documentation remained outstanding at the time of the meeting.
It was **RESOLVED** that permission be granted for the event to proceed, subject to the Clerk being satisfied that all outstanding documentation had been received and that appropriate insurance and risk management arrangements were in place.
ACTION: Clerk to review the remaining documentation and advise the organisers accordingly.



d) For the Council to consider drafting a report on rabbit activity affecting Parish Council land, including measures to establish the location and extent of rabbit warrens, and to consider the appointment of an appropriately qualified contractor to undertake any necessary wildlife management and control measures.
The Council considered reports of rabbit activity affecting Parish Council land.
Members discussed the potential impact of rabbit warrens on Council-owned land and agreed that further information was required before any decision could be taken regarding potential control measures.
It was **NOTED** that the extent and location of rabbit activity had not yet been fully established.
It was **RESOLVED** that consideration of the matter be deferred pending further investigation.
ACTION: Cllr Chambers to investigate the extent and location of rabbit activity and report back to a future meeting.

e) For the Council to consider proposed installation of a "French Drain" on the south side of the village near to Ebor House.
The Council considered the proposed installation of a French Drain on the south side of the village near Ebor House.
It was **NOTED** that the Council had previously approved the project and allocated funding for the works.
Members received an update regarding implementation of the scheme. It was noted that the works would be undertaken by councillors as time and weather conditions permitted.
The Council acknowledged the benefits of the proposed works in addressing surface water issues within the area.
It was **NOTED** that the project would continue to be progressed and no further action was required at this stage.

f) For the Council to consider proposed treatment of the village ponds in spring to address bacterial levels following reduced water levels during the summer drought.
The Council considered the proposed treatment of the village ponds to address bacterial levels following reduced water levels during the summer drought.
Members discussed the matter and acknowledged concerns regarding water quality within the ponds.
It was **NOTED** that, given the seasonal nature of the issue, any treatment would be more appropriately considered in Spring 2027.
It was **RESOLVED** that further consideration of the matter be deferred until Spring 2027.

g) For the Council to consider any areas of the Village Green's requiring strimming, weed control, sowing, or any other upkeep requirements



Members received an update regarding maintenance matters associated with the Village Green.
It was **NOTED** that several ongoing issues had been addressed and that works would continue to be monitored by the Council.

2026.108 **Matters of financial interest:**

a) For the Council to note the Bank Reconciliation for April 2026
The Council received the bank reconciliation.
It was **NOTED**.

b) For the Council to note the Bank Reconciliation for May 2026
The Council received the bank reconciliation.
It was **NOTED**.

c) For the Council to note the Bank Reconciliation for June 2026
The Council received the bank reconciliation.
It was **NOTED**.

d) For the Council to note the Bank Reconciliation for July 2026
The Council received the bank reconciliation.
It was **NOTED**.

e) For the Council to note the Bank Reconciliation for August 2026
The Council received the bank reconciliation.
It was **NOTED**.

f) For the Council to receive the Clerk's Financial Report for October 2026
The Council considered the current position regarding earmarked and ring-fenced reserves together with the allocation of existing funds.
Members discussed the need to review the purpose and status of existing reserve allocations to ensure they remained appropriate and reflected the Council's future priorities.
It was **NOTED** that further detailed consideration would be beneficial before any recommendations were brought before the Council.
ACTION: The Clerk, Cllr Chambers and Cllr Evans to convene an informal Microsoft Teams meeting to review earmarked and ring-fenced reserves and report their findings to a future meeting.

g) The Council is asked to consider delegating authority to the Clerk to progress the move from cheque-book and postal bank statements to online banking, as a priority matter for financial administration.
The Council considered a proposal to delegate authority to the Clerk to progress the transition from cheque-based banking arrangements and postal bank statements to online banking facilities.
Members discussed the benefits of modernising the Council's banking arrangements, including improvements to administrative efficiency, financial oversight and business continuity.



It was **NOTED** that appropriate financial controls and authorisation procedures would remain in place in accordance with the Council's Financial Regulations.
It was **RESOLVED** that delegated authority be granted to the Clerk to progress the move from cheque-book and postal bank statements to online banking as a priority matter for the Council's financial administration.
ACTION: Clerk to progress the implementation of online banking arrangements and report progress to a future meeting.

h) To consider appointing the Responsible Financial Officer as administrator of the Council's online banking account, and to consider whether all Councillors should be set up as authorised approvers for payments via the online app, subject to the Council's banking arrangements and financial controls.
The Council considered arrangements for the administration of the Council's online banking account together with the authorisation of payments.
Members discussed the benefits of ensuring appropriate resilience within the Council's banking arrangements whilst maintaining effective financial controls.
It was **RESOLVED** that the Responsible Financial Officer be appointed as administrator of the Council's online banking account.
It was further **RESOLVED** that all councillors who wish to, be established as authorised approvers for payments via the online banking application, subject to the Council's banking arrangements and Financial Regulations.
ACTION: Clerk to make the necessary arrangements with the Council's banking provider and report progress to a future meeting.

2026.109 **Payments to consider:**

a) For the Council to note the outgoing Clerk resigned wef 31st August, With the new Clerk effective from the 5th October 2026
It was **NOTED** that the previous Clerk resigned with effect from 31 August 2026 and that the new Clerk commenced duties on 5 October 2026.

b) For the Council to finalise any payments to HMRC.
The Council noted that no additional payment required approval.
It was **NOTED** that no action was required.

c) For the Council to consider payment to NYC for Inv-490203544 (£500.00 + £100.00 Vat)
It was **RESOLVED** that payment of £600.00 (£500.00 plus VAT) to North Yorkshire Council be approved.

d) For the Council to consider payment to GF & CH Johnson & Son for Inv-150926 (£1100.00 + £220.00 Vat)
It was **RESOLVED** that payment of £1320.00 (£1100.00 plus VAT) to GF & CH Johnson & Son be approved.

e) For the Council to consider payment to Autela Payroll (£47.81 + £9.56 VAT)



It was **RESOLVED** that payment of £57.37 (£47.81 plus VAT) to Autella, be approved.

2026.110 **Payments to note:**

a) For the Council to note payment to S.G. Westaby for inv-0530 (£608.00 + £121.60 Vat)
The Council noted payment to S.G. Westaby for Invoice 0530 in the sum of £729.60 inclusive of VAT.

2026.111 **Receipts to note:**

a) To formally note the receipt of the first instalment of the 2026/27 precept from North Yorkshire Council, received on 20th April 2026, for inclusion in the Council's financial record (£7500.00).
The Council noted the receipt.
It was **NOTED.**

b) To formally note the receipt of the payment from the Rural Payments Agency, received on 3rd August 2026, for inclusion in the Council's financial record (£29.22).
The Council noted the receipt.
It was **NOTED.**

c) To formally note the receipt of the payment from Stephenson Memorials, received on 17th April 2026, for inclusion in the Council's financial record (£80.00).
The Council noted the receipt.
It was **NOTED.**

d) To formally note the receipt of the payment a Member of the Public, received on 1st June 2026, for inclusion in the Council's financial record (£650.00).
The Council noted the receipt.
It was **NOTED.**

e) To formally note the receipt of the payment from North Yorkshire Council, received on 27th April 2026, for inclusion in the Council's financial record (£752.53).
The Council noted the receipt.
It was **NOTED.**

f) To formally note the receipt of the payment from HSBC, received on 5th June 2026, for inclusion in the Council's financial record (£12.75).
The Council noted the receipt.
It was **NOTED.**

2026.112 **Staffing & Training Matters:**

a) For the Council to consider the Clerk attending "Cemetery Management for Parish and Town Councils" 19th November 2026 09:30hrs – 12:30pm
The Council considered the training opportunities available to the Clerk.



It was **NOTED** that ongoing professional development would support the effective administration and governance of the Council.
It was **RESOLVED** that the proposed training be approved.

b) For the Council to consider the Clerk attending North Countryside Stewardship Webinar 22nd October 2026 1:00pm – 3:00pm
The Council considered the training opportunities available to the Clerk.
It was **NOTED** that ongoing professional development would support the effective administration and governance of the Council.
It was **RESOLVED** that the proposed training be approved.

2026.113 To confirm the date(s) of the next Council meeting(s):

a) **Ordinary Meeting of the Parish Council: Wednesday 18th November 2026 @ 7:00pm (location tbc)**

(Cut-off date for agenda items 11th November 2026 please)

Members discussed the scheduling of future meetings and expressed a preference for meetings to be held on a Thursday where practicable.
It was **RESOLVED** that future meetings should be scheduled on a Thursday where possible, subject to the availability of the Clerk.
ACTION: Clerk to review future meeting dates and circulate revised arrangements where appropriate.

b) **Ordinary Meeting of the Parish Council (Finance): Wednesday 9th December 2026 @ 7:00pm (location tbc)**

(Cut-off date for agenda items 2nd December 2026 please)

Members discussed the scheduling of future meetings and expressed a preference for meetings to be held on a Thursday where practicable.
It was **RESOLVED** that future meetings should be scheduled on a Thursday where possible, subject to the availability of the Clerk.
ACTION: Clerk to review future meeting dates and circulate revised arrangements where appropriate.

There being no further business, the Chair thanked Members for their attendance and declared the meeting closed at 9.10pm.

Signed: .....
C Chambers
Chairperson
Nun Monkton Parish Council

Date: .....